



## RM of Excelsior No. 166

P.O. Box 180, 310 3rd Avenue, Rush Lake, Saskatchewan

### Meeting Minutes

Regular November 12, 2025 - 09:00 AM

#### PRESENT:

Reeve:	Harvey Schulz
Councillors:	Division 1 – Don Mathies
	Division 2 – Darren Steinley
	Division 3 – Danny Spent
	Division 4 – Jordan Miller
	Division 5 – Cole Peters
	Division 6 - Jim Feil
Administrator:	Dianne Hahn

#### 3 Call To Order

The regular meeting of the Council of the Rural Municipality of Excelsior No. 166 was held on the 12<sup>th</sup> day of November, 2025 at the RM Office at 310 3rd Avenue, Rush Lake, Saskatchewan at 9:00 am.

#### 4 Adoption of Agenda

**Resolution No:** 25-197

**Moved By:** Councillor Mathies

THAT the agenda for the November 12, 2025 Council meeting be adopted as presented.

**CARRIED**

**5 Conflict of Interest**

None

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**6 Minutes**

**Resolution No:** 25-198

**Moved By:** Councillor Peters

THAT the minutes of the regular Council meeting held October 8, 2025 be adopted as circulated.

**CARRIED**

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**7 Statements of Financial Activities**

**Resolution No:** 25-199

**Moved By:** Councillor Steinley

THAT the Statement of Financial Activities for the month of October, 2025 be accepted as circulated.

**CARRIED**

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**8 Accounts**

**Resolution No:** 25-200

**Moved By:** Councillor Mathies

THAT the Accounts, as listed and attached to these minutes be approved and authorized for payment or ratification of payment.

**CARRIED**

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**9 Correspondence**

**Resolution No:** 25-201

**Moved By:** Councillor Spenst

THAT the correspondence as listed and attached to these minutes be accepted as presented by the Administrator and filed.

**CARRIED**

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**9.2 Request for Sign**

**Resolution No:** 25-202

**Moved By:** Councillor Feil

THAT approval be given to install warning signs for children playing at SE PT 01-18-12W3.

**CARRIED**

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**9.3 Sask Watershed Climate Change Adaptation Planning Meeting**

**Resolution No:** 25-203

**Moved By:** Councillor Steinley

That Councillor Mathies be authorized to attend the Saskatchewan Watershed Climate Change Adaptation Planning meeting.

**CARRIED**

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**9.4 Seismic Operations - East 2D Townships 18-20, Ranges 10-11**

**Resolution No:** 25-204

**Moved By:** Councillor Feil

THAT the Notice of Intent for Seismic Operations from Millennium Land for North American Helium Inc. for Twps 18-20, Ranges 10-11 W3M, Rush Lake - East 2D be approved on the condition that a \$2,000 infrastructure fee and a \$450 license fee per well be paid.

**CARRIED**

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**9.5 Seismic Operations West 2D Townships 18-20, Ranges 12-14**

**Resolution No:** 25-205

**Moved By:** Councillor Feil

THAT the Notice of Intent for Seismic Operations from Millennium Land for North American Helium Inc. for Twps 18-20, Ranges 12-14 W3M, Rush Lake - East 2D be approved on the condition that a \$2,000 infrastructure fee and a \$450 license fee per well be paid.

**CARRIED**

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**9.6 Millennium Land - Request for Development Permit NW29-19-12**

**Resolution No:** 25-206

**Moved By:** Councillor Feil

THAT the Notice of Intent for Seismic Operations from Millennium Land for North American Helium Inc. for NW29-19-12W3M be approved on the condition that a \$2,000 infrastructure fee and a \$450 license fee per well be paid.

**CARRIED**

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**9.8 Millennium Land NE & NW 24-19-13**

**Resolution No:** 25-207

**Moved By:** Councillor Feil

THAT the Notice of Intent for Seismic Operations from Millennium Land for North American Helium Inc. for NE24-19-13W3M be approved on the condition that a \$2,000 infrastructure fee and a \$450 license fee per well be paid.

**CARRIED**

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**9.9 Millennium Land SW17-19-12**

**Resolution No: 25-208**

THAT the Permit Application from Millennium Land for North American Helium Inc. for SW17-19-12W3M be approved on the condition that a \$2,000 infrastructure fee and a \$450 license fee per well be paid.

**CARRIED**

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**9.10 Landfill Decommissioning Closure Acceptance from Ministry**

**Resolution No: 25-209**

**Moved By:** Councillor Steinley

THAT the acceptance letter from the Ministry of Environment for the landfill decommissioning closure be received and filed.

**CARRIED**

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**10 Delegation**

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**10.1 10:00 am - Mark Forsythe, Pasture Manager**

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**11 Old Business**

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**11.1 Road Tour**

**Resolution No: 25-210**

**Moved By:** Councillor Steinley

THAT a Road Tour be tentatively scheduled, weather permitting, for December 15, 2025 with a van to be rented for this purpose.

**CARRIED**

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**11.3 Civic Addressing Bylaw - Third Reading**

**Resolution No: 25-211**

**Moved By:** Councillor Steinley

THAT Bylaw No. 3-2025 be given third and final reading.

**CARRIED**

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**12 Personnel Committee**

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**12.1 Village of Rush Lake administration payment**

**Resolution No: 25-212**

**Moved By:** Councillor Steinley

THAT the payments for administration services received by the Village of Rush Lake for 2025 be split with Dianne Hahn receiving 80% and Kyla Thomason receiving 20%.

**CARRIED**

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**14 Road Ban Committee**  
**Resolution No:** 25-213  
**Moved By:** Councillor Mathies

THAT we apply to the Ministry of Highways and Transportation to withdraw from the Provincial Road Ban Regulations for 2026.

**CARRIED**

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**14.1 Take road ban off Herbert Oil**  
**Resolution No:** 25-214  
**Moved By:** Councillor Mathies

THAT we acknowledge presentation of Road Restriction Order #1 (removing ban from the Herbert oil) for November 19 to December 30, 2025 from the Road Ban Committee.

**CARRIED**

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**14.2 Road Ban Removal 2026**  
**Resolution No:** 25-215  
**Moved By:** Councillor Mathies

THAT we acknowledge presentation of Road Restriction Order #2 (removing ban from the Herbert oil) for December 31, 2025 to February 10, 2026 from the Road Ban Committee.

**CARRIED**

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**15 Division Reports**

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**16 New Business**

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**16.1 Compassionate Leave Policy**  
**Resolution No:** 25-216  
**Moved By:** Councillor Peters

THAT the Compassionate Leave Policy be approved as presented.

**CARRIED**

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**16.2 Request from Jeff & Brenda Schwan to close road**  
**Resolution No:** 25-217  
**Moved By:** Councillor Spent

THAT Jeff and Brenda Schwan be given permission to put up a fence across Range Road 3122 by SW35-16-12W3M.

**CARRIED**

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**16.3 Bridge Inspection Reports**  
**Resolution No:** 25-218  
**Moved By:** Councillor Peters

THAT Alexander Udey from SARM be requested to review the three bridge reports where work is required to advise which work is a priority.

**CARRIED**

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**16.5 Remuneration for Council members**  
**Resolution No:** 25-219  
**Moved By:** Councillor Mathies

THAT remuneration for Council members remain at the rate of \$350 per day.

**CARRIED**

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**16.6 Mileage Rate**  
**Resolution No:** 25-220  
**Moved By:** Councillor Miller

THAT the mileage rate remain at \$0.80 per km.

**CARRIED**

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**16.7 2026 Salaries**  
**Resolution No:** 25-221  
**Moved By:** Councillor Feil

THAT a bonus of \$1,500 be paid to Chad Dirkson in recognition of the grader training he has completed.

**CARRIED**

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**16.7.1 Wages**  
**Resolution No:** 25-222  
**Moved By:** Councillor Mathies

THAT a 3% wage increase be given to all employees with the exception of the Administrator and the Office Assistant.

**CARRIED**

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**16.7.2 Office Staff Wages**  
**Resolution No:** 25-223  
**Moved By:** Councillor Feil

THAT the salary for Dianne Hahn for 2026 be set at \$115,000 per year and for Kyla Thomason at \$30.00 per hour in recognition of the wages being paid for administration by the Village of Rush Lake.

**CARRIED**

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**16.8 Remuneration for Chinook Regional Library representative**

**Resolution No:** 25-224

THAT the remuneration for the Chinook Regional Library representative be \$175 per meeting and \$0.80 per kilometer.

**CARRIED**

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**16.9 Worker's Compensation Rate**

**Resolution No:** 25-225

**Moved By:** Councillor Spent

THAT we select Saskatchewan Workers Compensation Board personal coverage for all Council members at the maximum amount in 2024.

**CARRIED**

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**16.10 Appointment of Signing Authorities - documents/cheques**

**Resolution No:** 25-226

**Moved By:** Councillor Miller

THAT the Reeve or Deputy Reeve and the Administrator be authorized to sign documents on behalf of the Rural Municipality of Excelsior No. 166, with Council's approval, and that Councillor Steinley or Councillor Miller and the Administrator be authorized to sign cheques on behalf of the Rural Municipality of Excelsior No. 166.

**CARRIED**

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**16.11 Appointment of Deputy Reeve**

**Resolution No:** 25-227

**Moved By:** Councillor Mathies

THAT Darren Steinley be appointed as Deputy Reeve for the term November 12, 2025 to November, 2026.

**CARRIED**

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**16.12 Regular Meeting Days and Time**

**Resolution No:** 25-228

**Moved By:** Councillor Miller

THAT the regular Council meetings for December, 2025 to November 2026 be held on the second Wednesday of every month, commencing at 9:00 am at the Rural Municipal office in Rush Lake, SK.

**CARRIED**

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### 16.13 Committee and Board Appointments

**Resolution No:** 25-229

**Moved By:** Councillor Mathies

THAT the following appointments be made for the term November 12, 2025 to November 2026 with the underlined name being Chairperson:

Assessor	Dianne Hahn
Pasture Supervisors	Councillor Steinley (North) Councillor Peters (South)
Local EMO Committee	Council as a Whole
Poundkeepers:	
Division 1: Charles Donnelly	Division 4: Niel Block
Division 2: Stuart Wall	Division 5: Cameron Laing
Division 3: Curt Chickoski	Division 6: Jordan Wittman
Weed Inspector	Suzanne Hogg
Pest Control Officer	Calvin Vosper
Road Ban Committee	Councillors <u>Mathies</u> , Feil, Steinley
Function: to issue weight restriction orders in accordance with the regulations and terms of Bylaw NO. 2-98 of the RM of Excelsior No. 166	
Machine Committee	Councillors <u>Spent</u> , Mathies, Peters
Function: responsible to liaison with Road crew members as follows:	
- Authorize minor repairs on municipal equipment	
- Gather data for Council regarding equipment purchases, sales or repairs	
- Communicate with suppliers as needed to provide information re: invoices, work orders, or any other equipment related issue	
Personnel Committee	Councillors <u>Feil</u> , Mathies, Miller
Function: responsible to liaison with all municipal employees as follows:	
- Authorize minor requests for time off (1 day or less)	
- Receive communication from employees regarding concerns, suggestions or grievances on employment or personal issues	
- Report all employee issues or requests to Council at the next regular meeting for approval	
- Interview prospective employees, or meet with current employees to discuss any issues, only as directed by Council at a properly called meeting	
- Deal appropriately with emergency employee situations, only after consulting with all councillors, and receiving a majority opinion regarding course of action.	
Asset Management Committee	Councillor Steinley
Rush Lake Recreation Board	Councillor Peters
Herbert Recreation Board	Councillor Miller

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Main Centre Recreation Board	Councillor Miller
Prairie Pioneer Independent Housing	Councillor Feil
Mainline Mutual Aid Area	Councillor Miller
Chinook Library	Gladys Wozny-Siemens
Herbert Ferry Regional Park	Councillor Peters, Richard Crowe
South West Municipal Gov't Committee	Councillor Miller
Swift Current Creek Watershed	Councillor Mathies
SW Transportation Planning	Councillor Miller
Rush Lake Irrigation District	Councillor Spenst (as required)
Farm and Food Care	Councillor Steinley
Village of Rush Lake Admin. Agreement	Councillor Steinley

**CARRIED**

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**16.14 Appointment of Board of Revision**

**Resolution No:** 25-230

**Moved By:** Councillor Spenst

THAT the Excelsior Joint Board of Revision be appointed as the Board of Revision to hear assessment appeals for 2026.

**CARRIED**

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**16.15 Appointment of Building Inspector**

**Resolution No:** 25-231

**Moved By:** Councillor Peters

THAT Dan Knutson be appointed as the Building Inspector for 2026.

**CARRIED**

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**16.16 Snow removal authorizations**

**Resolution No:** 25-232

**Moved By:** Councillor Peters

THAT we authorize the following snow removal operators for 2025/2026, providing they complete the required agreement, and that each be notified of the requirements of the Occupational Health & Safety Regulations:

R.M. of Excelsior Road Crew (Stacey Beisel, Brian Zilkowsky, Allen Fellingner, Chad Dirkson, Kevin Buller, Owen Wall, and Leroy Martens), Grant Miller, Michael Unger, Shane Castle, Darren Steinley, Glen Siemens, Main Centre Hutterian, Jordan Miller, Brent Klassen, Kelly Hogg, Martens Ranch, Cole Peters, Garth Dueck, Daniel Spenst

**CARRIED**

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**16.17 Christmas Bonus**

**Resolution No:** 25-233

**Moved By:** Councillor Mathies

THAT each RM employee who was actively working in 2025 be given a \$200 Christmas bonus.

**CARRIED**

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**16.19 December Meeting Date**

**Resolution No:** 25-234

**Moved By:** Councillor Steinley

THAT the regularly scheduled Council meeting for December be held on Wednesday, December 17, 2025 at 9:00 am at the RM Office.

**CARRIED**

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**16.20 Other**

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**16.20.1 Wage Increase**

**Resolution No:** 25-235

**Moved By:** Councillor Miller

THAT the wage for Joshua Reimer for 2026 be increased to \$34.78 per hour.

**CARRIED**

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**17 Adjournment**

**Resolution No:** 25-236

**Moved By:** Councillor Miller

THAT this meeting be adjourned.

**CARRIED**

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REEVE

ADMINISTRATOR