

Rural Municipality of Excelsior No. 166

October 12, 2022

The regular meeting of the Council of the Rural Municipality of Excelsior No. 166 was held on Wednesday, October 12, 2022 at the RM Office at 310 3rd Avenue, Rush Lake, Saskatchewan.

Deputy Reeve Harv Schulz called the meeting to order at 9:05 am.

PRESENT:

Reeve:	Vacant
Councillors:	Division 1 – Shane Castle Division 2 – Darren Steinley Division 3 – Danny Spenst Division 4 – Harv Schulz Division 5 – Don Mathies Division 6 – Bruce Pate
Administrator:	Dianne Hahn

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| 22-205 Agenda | Moved by Councillor Castle:
THAT the agenda for the October 12, 2022 Council meeting be adopted as presented. | CARRIED |
| Conf. of Interest | None. | |
| 22-206 Minutes | Moved by Councillor Mathies:
THAT the minutes of the regular Council meeting held September 1, 2022 be adopted as circulated. | CARRIED |
| 22-207 Statement | Moved by Councillor Pate:
THAT the Statement of Financial Activities for the month of September, 2022 be accepted as circulated. | CARRIED |
| 22-208 Accounts | Moved by Councillor Pate:
THAT the Accounts, as listed and attached to these minutes be approved and authorized for payment or ratification of payment. | CARRIED |
| CORRESPONDENCE: | | |
| 22-209 Donation | Moved by Councillor Mathies:
THAT a donation in the amount of \$2,000 be given to the Dr. Noble Irwin Regional Healthcare Foundation. | CARRIED |
| 22-210 Firefighting | Moved by Councillor Castle:
THAT the firefighting services for the RM remain with the Town of Herbert Volunteer Fire Department. | CARRIED |

22-211 Corresp. Moved by Councillor Steinley:
THAT the correspondence as listed and attached to these minutes be accepted as presented by the Administrator and filed.
CARRIED

OLD BUSINESS/ROADWORK:

22-212 Culvert Moved by Councillor Steinley:
THAT the RM accept the risk of upstream flooding and overtopping of the road near SW12-16-11W3 and NW01-16-11W3 due to placing a 3 metre long 2.5 metre diameter culvert that is not designed to sustain the capacity of a 25 year peak flow event and a 50 year flood as per the culvert sizing from Matrix Solutions Inc. in their letter dated September 23, 2022 to replace the existing 2.5 metre long 2.5 metre diameter culvert which is in poor condition; with Water Security Agency to have a 50/50 cost share in the installation of this new culvert.
CARRIED

22-213 Mowing Moved by Councillor Spenst:
THAT the RM do mowing of ditches as Custom Work for AAFC at a rate of \$150/hour.
CARRIED

Councillor Mathies declared a conflict of interest and left the meeting.

22-214 Custom Work Moved by Councillor Pate:
THAT the RM limit custom work to no more than four hours unless approved by Council.
CARRIED

Councillor Mathies returned to the meeting.

22-215 Lay-offs Moved by Councillor Steinley:
THAT the seasonal roadcrew be laid off October 28, 2022 with Stacey Beisel, Foreman to adjust that date according to weather and workload.
CARRIED

22-216 Used Clvt Moved by Councillor Mathies:
THAT the large used culverts be sold to Ken Froese for \$5.00/foot.
CARRIED

22-217 Vacation Moved by Councillor Castle:
THAT vacation leave be authorized for Brian Zilkowsky for November 21 to 25, 2022 and for Stacey Beisel for November 28 to December 12, 2022.
CARRIED

22-218 Moved by Councillor Spenst:
THAT we authorize new roadwork as presented on Councillors' Project Request forms.
CARRIED

DELEGATIONS:
Stacey Beisel, Foreman

NEW BUSINESS:

22-219 Div. Review Moved by Councillor Steinley:
THAT the following Division Review Policy be approved:

DIVISION REVIEW POLICY

PURPOSE:

This Policy is to create procedures to review the Divisions within the RM of Excelsior No. 166 as per section 49 of *The Municipalities Act*. To provide that each division of the RM has, as nearly as is reasonably practicable, the same population or number of voters.

PROCEDURE:

1. The Council will establish a committee to undertake the review, its composition, operating procedures and remuneration;
2. Events that trigger a review will be:
 - a. Federal Census
 - b. Large development projects
 - c. Additional factors that may cause a large variance in population;
3. The review must be completed within six (6) months of being initiated;
4. The Council committee will provide a report and its recommendations to the council;
5. The review will be presented to council at a regular meeting and will be open for public inspection for 30 calendar days;
6. After 30 calendar days, Council will determine whether to accept or refuse the recommendation of the committee;
7. If wanting to, council can apply to the Ministry to alter the boundaries of divisions in accordance with section 49 of *The Municipalities Act*;
8. The Minister's order will take effect;
 - a. If the application is made 180 days or more prior to a general election, with respect to that general election and all subsequent general elections and by-elections held in the rural municipality; or
 - b. If the application is made less than 180 days before a general election, with respect to all general elections and by-elections commencing with the second general election after the report is files.
9. The Lieutenant Governor may make regulations respecting:
 - a. The number of members to be elected;
 - b. The manner and means of determining the population or number of voters;
 - c. The minimum frequency of reviews;
 - d. Any requirements for the purposes of subsection (6).
10. The Rural Municipality may request the Minister to order a "Special Service Area", which may be assigned different tax rates and service levels.

This Policy comes into effect the 12th day of October, 2022 with motion No. 2022-219.

CARRIED

22-220 SARM Conv Moved by Councillor Steinley:
THAT Don Mathies be appointed as the voting delegate for the SARM Midterm Convention and that Council members and the Administrator be authorized to attend the Convention with expenses paid by the RM.

CARRIED

22-221 Christmas Moved by Councillor Steinley:
THAT the RM Office be closed on December 26 and 27 as well as January 2, 2023 for Christmas and New Year's holidays.

CARRIED

22-222 Brd of Rev Moved by Councillor Pate:
THAT the resignation of Jenna Wall as Secretary for the Board of Revision be accepted and further that Ruth Pinsent be appointed as the Secretary for the Board of Revision.

CARRIED

22-223 Reeve Res. Moved by Councillor Spenst:
THAT the letter of resignation from Harold Martens as Reeve be accepted.

CARRIED

22-224 By-Election Moved by Councillor Pate:
THAT the by-election for the position of Reeve be held on March 1, 2023.

CARRIED

22-225 Nomination Moved by Councillor Mathies:
THAT Harold Martens be nominated for the Lieutenant Governor's Award for Outstanding Service to Rural Saskatchewan.

CARRIED

22-226 Hiring Moved by Councillor Spenst:
THAT Terrie Unger be hired as a casual for office relief at a rate of \$35 per hour.

CARRIED

ADJOURNMENT:

22-227 Moved by Councillor Castle:
THAT this meeting be adjourned.

CARRIED

REEVE

ADMINISTRATOR