

**Rural Municipality of Excelsior No. 166**

**November 8, 2018**

The first meeting of the Council of the Rural Municipality of Excelsior No. 166, following elections, was held on November 8, 2018 at the municipal office in Rush Lake, Saskatchewan.

Reeve H. Martens called the meeting to order at 9:00 am.

**PRESENT:**

Reeve: Harold Martens  
Councillors: Division 1 – Charles Donnelly  
Division 2 – Darren Steinley  
Division 3 – Danny Spenst  
Division 4 – Harv Schulz  
Division 5 – Don Mathies  
Division 6 – Bruce Pate  
Administrator: Terrie Unger

\*Oath of office for Councillor Steinley (Div 2), Councillor Schulz (Div 4) and Councillor Pate (Div 6) were filed with the administrator.

- 18-234 Agenda Moved by Councillor Pate:  
THAT the agenda for the November 8, 2018 Council meeting be adopted as presented.  
CARRIED
- 18-235 Administr. Moved by Councillor Steinley:  
THAT we amend the wage previously adopted for Terrie Unger, as the interim Administrator, to be \$35.00 per hour and that she receives back pay at \$5.00 per hour for the hours she has been paid for in September-November, 2018.  
CARRIED
- 18-236 Minutes Moved by Councillor Schulz:  
THAT the minutes of the regular Council meeting held October 10, 2018 be approved as amended.  
CARRIED
- 18-237 Statement Moved by Councillor Donnelly:  
THAT the Statement of Financial Activities for the month of October, 2018 be accepted as circulated.  
CARRIED
- 18-238 Accounts Moved by Councillor Spenst:  
THAT the Accounts, as listed and attached to these minutes be approved and authorized for payment or ratification of payment.  
CARRIED
- CORRESPONDENCE:**
- 18-239 Parkinson Moved by Councillor Pate:  
THAT a letter be sent to Dustin Parkinson, as per his request, regarding assessment and road maintenance items.  
CARRIED

- 18-240 Subdivsn Moved by Councillor Steinley:  
THAT the RM approve the subdivision on SE 32-17-11 W3 for Christina Tillet.  
CARRIED
- 18-241 Legion Moved by Councillor Steinley:  
THAT the RM donate \$75 to The Royal Canadian Legion for a wreath.  
CARRIED
- 18-242 Phones Moved by Councillor Mathies:  
THAT the RM purchase new phones, (model Meridian 9116LP) for the office for \$70 each from Sasktel.  
CARRIED
- 18-243 Herbert Rec Moved by Councillor Mathies:  
THAT the Town of Herbert Recreation Board be required to submit a yearly financial report regarding the cost of operations for the recreational facilities in Herbert, in respect of the three year operational grant being received from the RM of Excelsior No 166.  
CARRIED
- 18-244 TransCan Moved by Councillor Schulz:  
THAT a letter be sent to TransCanada re: Request Temporary Road Use for an In-Line Inspection, to direct the heavy equipment to travel on the appropriate heavy haul route.  
CARRIED
- 18-245 SARM Moved by Councillor Spenst:  
THAT Excess Liability Insurance be renewed at the same rate of \$3,000,000 along with a \$500,000 of optional Administrative Errors and Omissions Liability.  
CARRIED
- 18-246 CP Moved by Councillor Steinley:  
THAT the RM approve the proposed gas distribution for a CP Rail Line Heater switch on NW 34-16-11 W3.  
CARRIED
- 18-247 SaskPower Moved by Councillor Donnelly:  
THAT the RM acknowledges the power line removal and construction project in the Rush Lake south area.  
CARRIED
- 18-248 Correspond. Moved by Councillor Donnelly:  
THAT the correspondence as listed and attached to these minutes be accepted as presented by the Administrator and filed.  
CARRIED
- OLD BUSINESS/ROADWORK:
- 18-249 N. Pasture. Moved by Councillor Schulz:  
THAT the North Pasture extra treatments due to Pink Eye and Foot-rot be billed to the pasture patrons at \$0.50 per cc of administered medication; and that Tracey Rampton be compensated for 49.5 hours of extra work at \$25 per hour; and that Tracey's helpers be compensated at \$25 per hour, as per the work schedule provided by Tracey.  
CARRIED

18-250 Pastures Moved by Councillor Mathies:  
THAT the insurance list for cattle death in the pastures for 2018 be approved, and paid upon receipt of a signed claim form, as follows:  
Ann Gerbrandt: 1 cow  
Shane Castle: 1 cow  
Jacob Hamm: 1 cow

CARRIED

18-251 Moved by Councillor Spenst:  
THAT we authorize new roadwork as presented on Councillor's Project Request forms.

CARRIED

DELEGATIONS:  
Arnold Giesbrecht, Pest Control Office  
Tracey Rampton, North Pasture Manager  
Stacey Beisel, Foreman

NEW BUSINESS:

18-252 Salaries Moved by Councillor Mathies:  
THAT a 2.5% salary increase be given to all staff effective January 1, 2019.

CARRIED

18-253 Dep Reeve Moved by Councillor Pate:  
THAT Councillor Steinley be appointed as Deputy Reeve for the term November 8, 2018 to November 2019.

CARRIED

18-254 Sign.Auth. Moved by Councillor Donnelly:  
THAT the Reeve or Deputy Reeve and the Administrator be authorized to sign documents on behalf of the Rural Municipality of Excelsior No. 166, with Council's approval, for the term November 8, 2018 to November 2019.

CARRIED

18-255 WCB Moved by Councillor Pate:  
THAT we select Saskatchewan Workers Compensation Board personal coverage for all Council members at the maximum amount in 2019.

CARRIED

18-256 Meetings Moved by Councillor Spenst:  
THAT the regular Council meetings for December, 2018 to November 2019 be held on the second Wednesday of every month, commencing at 9:00 am at the municipal office in Rush Lake, SK.

CARRIED

18-257 Appts Moved by Councillor Schulz:  
THAT the following appointments be made for the term November 8, 2018 to November 2019:

Assessor	Terrie Unger
Pasture Supervisors	Councillor Mathies (North)
	Councillor Donnelly (South)
Office Maintenance	Councillors Schulz and Pate

Local EMO Committee

Poundkeepers:

Division 1: Councillor Donnelly

Division 2: Stuart Wall

Division 3: Curt Chickoski

Council as a Whole

Division 4: Niel Block

Division 5: Cameron Laing

Division 6: Jordan Wittman

CARRIED

18-258 Committee

Moved by Councillor Mathies:

THAT we make the following appointments to Committees of Council for the term November 8, 2018 to November 2019, with committee functions as stated, and with the underlined name to be Chairperson:

Road Ban Committee

Councillors Mathies, Schulz, Pate

Function: to issue weight restriction orders in accordance with the regulations and terms of Bylaw No. 2-98 of the R.M. of Excelsior No.166

Machine Committee

Councillors Schulz, Mathies, Spent

Function: responsible to liaison with Roadcrew members as follows:

- authorize minor repairs on municipal equipment
- gather data for Council regarding equipment purchases, sales or repairs
- communicate with suppliers as needed to provide information re: invoices, work orders, or any other equipment related issue.

Personnel Committee

Councillors Steinley, Pate, Mathies

Function: responsible to liaison with all municipal employees as follows:

- authorize minor requests for time off (1 day or less)
- receive communication from employees regarding concerns, suggestions or grievances on employment or personal issues
- report all employee issues or requests to Council at the next regular meeting for approval
- interview prospective employees, or meet with current employees to discuss any issues, only as directed by Council at a properly called meeting
- deal appropriately with emergency employee situations, only after consulting with all councillors, and receiving a majority opinion regarding course of action.

CARRIED

18-259 Board Reps

Moved by Councillor Steinley:

THAT the following representatives for this municipality be appointed or acknowledged for the term November 8, 2018 to November 2019:

Rush Lake Recreation Board

Councillor Steinley

Herbert Recreation Board

Councillor Mathies

Main Centre Recreation Board

Councillor Schulz

Prairie Pioneer Independ.Housing

Reeve H.Martens, Councillor Pate

Swift Current & Area EMO

Councillor Donnelly

Mainline Mutual Aid Area

Councillor Donnelly

Chinook Library

Dianne Fox

Herbert Ferry Regional Park

Councillor Mathies, Brett Routledge

Swift Current Watershed Stewards

Councillors Mathies & Spent

South Sask. Watershed

Reeve Martens

SouthWest Municipal Govt Committee

Councillor Mathies

SW Transportation Planning

Councillor Donnelly

RCMP Community Consultative Comm

Councillor Donnelly

Herbert Economic Development

Councillor Mathies

Rush Lake Irrigation District  
Health Region  
Farm & Food Care  
Weed Inspector

Reeve Martens (as required)  
Reeve Martens  
Councillor Pate  
Councillor Pate

CARRIED

18-260 Remun Co. Moved by Councillor Spenst:  
THAT the remuneration for the Chinook Regional Library representative be set at \$175.00 per meeting and \$0.60 per kilometer for the term November 8, 2018 to November 2019.

CARRIED

18-261 Vacation Moved by Councillor Donnelly:  
THAT we approve vacation time for Brian Zilkowsky from November 26-December 4, 2018.

CARRIED

ADJOURNMENT:

18-262 Moved by Councillor Schulz:  
THAT this meeting be adjourned.

CARRIED

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REEVE

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ADMINISTRATOR